

RESUMÉ WRITING – Strong Action Words

Use strong action verbs instead of weak/passive ones (assisted, helped)

Examples:

- **Accomplished**
- **Analyzed**
- **Collaborated**
- **Created**
- **Coordinated**
- **Delivered**
- **Developed**
- **Edited**
- **Evaluated**
- **Finalized**
- **Fostered**
- **Generated**
- **Headed up**
- **Improved**
- **Inspired**
- **Initiated**
- **Maximized**
- **Organized**
- **Presented**
- **Produced**
- **Trained**
- **Yielded**